

Town of Otis
Selectboard/ Board of Health
Meeting Minutes
Conference Room, 1 North Main Rd., Otis, MA
Wednesday, November 12, 2025, at 6:30 PM

This meeting will be held in person at the location provided on this notice. Members of the public are welcome to attend. A remote option is offered via zoom with the link provided below.

Please note that while an option for remote participation is being provided as a courtesy, the meeting will not be suspended or terminated if technological problems interrupt the virtual broadcast, unless otherwise required by law.

Anyone with interest in any specific item should plan in person attendance. This meeting is being recorded.

Topic: Select Board

Time: Nov 12, 2025 06:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/83009564058?pwd=7SxwgVKDV3kR8bcub8Lj3hFuW9bhnO.1>

Meeting ID: 830 0956 4058

Passcode: 495868

Attendance: Gary Thomas, Terry Gould, Larry Southard, Brandi Page, Lisa D'Orazio, Bruce Wall, Denise Hardie, Steve Schultze. Zoom: Gina's Ipad, Matthew Porter, Anand Patel.

Call to Order: 6:31 PM.

Approval of Minutes: The minutes from Oct 28th were approved as amended.

Liquor License Transfer: Larry Southard recused himself from this agenda item. Gary clarified this was back before the Board with a new application. Confusion on the last application prevented the Board from final approval and submission to the ABCC. Typos were corrected and the pledge had been removed. There was discussion of the intended ownership and management structure. Matthew Porter, representing Otis Racing Mart Inc., clarified. With this being the busy time of the year for the ABCC closing would be anticipated for early next year. Terry asked if all parties were in communication with the seller. Matthew confirmed all parties are in ongoing communications. Gary made a motion to approve. Terry seconded and the motion passed, vote 2-0.

Vocational Policy: Tim Lee was present and gave an overview of Ch74 Vocational tuition and transportation. DESE regulations allow the School Committee to adopt a policy which formalizes the preferred vocational choices of the member towns. Presently Otis has Smith Vocational and Westfield Tech as their preferred choices. The School Committee will be looking to formulate their policy for the upcoming round. A letter will go out to the Town's looking for their preferences.

2026 Meeting Calendar: The Board reviewed the draft calendar for 2026 and didn't have any concerns.

Recent & Upcoming Events: The Veteran's Assembly was today at the school. It went very well and next year they hope to include more veterans. The Holiday Tree Lighting is coming up on Dec 6th at 4:00pm.

Review & Approval of Warrants: Payroll and vendor warrants are on the table for signature.

Not Anticipated by the Board: The Board didn't have anything. Denise requested to bring up an item. She would like to see the zoom recordings kept for at least a month. Currently the policy is they are kept until the minutes are drafted. This will be put on the next agenda for discussion.

Adjourn: 7:02 PM.